

# Constitution of the Dayton Area Rugby Club, Inc.

## Article I      Name & Location

The name of the club shall be the Dayton Area Rugby Club, Inc. (nicknamed the "Flying Pigs"). The club is located in metropolitan Dayton, Ohio, and its mailing address is PO Box 5955 Dayton, Ohio, 45405-5955. The Federal Tax ID# 31-1425400.

## Article II      Objects & Purposes

The objects and purposes of the club are:

- A.      The establishment of a social and athletic organization for the promotion, encouragement, and extension of the amateur sport of Rugby Union Football in the Dayton, Ohio Metropolitan area.
- B.      To ensure the playing of Rugby Union Football is carried out in accordance with the Laws of Rugby Union Football and the declaration of amateurism as framed by the International Rugby Football Board.
- C.      In cooperation with clubs of other areas, with the same purpose, work toward the further development of Rugby Union Football on local, state, and national levels. To that end, the club will remain a member in good standing of the Ohio Rugby Football Union until such time as it is agreed by a 2/3 vote of quorum to break with the Ohio Union or remain an independent club as part of the United States Rugby Football Union.
- D.      To develop the financial capabilities to carry out these stated objectives and purposes, and to dispose of it as described under the section dealing with finance.

## Article III      Membership

Membership is open to all persons in the metropolitan area and shall be divided into different classes outlined below.

- A.      Full Member - Those persons paying Full Member dues who are actively involved in the playing or coaching of Rugby Union Football for the Flying Pigs.
- B.      Social Member - Those persons paying associate member dues for the Flying Pigs.
- C.      Honorary Member - Those persons under the age of eighteen (18) years old must complete and place on file with the Secretary of the club a Release of Liability form. This form must be signed each year, until the member reaches the age of eighteen.

Any member is liable to suspension or termination of his membership as the club may determine if:

- 1)      The member's dues to the club are over due by one season.
- 2)      The member fails to follow the Constitution and/or by-laws of the club

- 3) The member does not conform to any directives by the executive committee as to the jurisdiction, administration, and general behavior of the committee.
- 4) Termination of membership shall require a 2/3 vote of the club in a full meeting.

#### Article IV      Officers

The club shall have four (4) executive officers and a captain. No one individual may hold more than one elected office at any given time. However, an individual may hold an executive committee position and be the captain simultaneously.

##### A.      President

Shall be the chief officer of the club and have general and active supervision over the business of the club and over its officers, subject to the Executive Committee. The President shall preside over all general and Executive Committee meetings of the club, and shall only vote in the case of a tie.

##### B.      Secretary

Shall be responsible for the following: 1. Minutes of all club meetings 2. See that all notices are duly given 3. Be custodian of applicable club records and correspondence including a complete mailing list 4. Prepare and have printed the club newsletter 5. In general, perform all duties incidental to the office of secretary.

##### C.      Treasurer

Shall have charge and custody of and be responsible for all the funds of the club. Duties shall include 1. Collection of all dues 2. Deposits and disbursement of funds 3. Treasurer is chairman of the Finance Committee 4. In general, perform all the duties incidental to the office of treasurer

##### D.      Fixture Secretary

Shall be responsible for the scheduling of all club matches, spring and fall seasons. Duties include 1. The schedule preparation 2. Correspondence with other clubs related to fixtures. The sending and receiving of maps and directions for all club matches, and the coordination of the visiting club's in Dayton (party direction, hotel or other accommodations) and in general, perform all duties incidental to the office of fixture secretary.

##### G.      Captain

There shall be one captain for the club for game purposes. He is the club spokesman on the field and shall assist in the selections for all club matches. He shall ensure that sides are organized, and relay needs to the coach and the Executive Committee.

The four executive officers shall be elected at a general meeting before the spring season. All terms of office are one year.

In the event of a vacancy in an office the President may appoint an individual to fill that office for the remainder of the term.

In the event of the vacancy of the Presidency, the Secretary shall take his office and the above procedure will govern the next action taken.

Any officer may be removed from office by a 2/3 majority vote of the executive committee at an impeachment hearing. Reasons for impeachment may include but not limited to: Misconduct in office, Non-participation or non-performance of the required duties.

#### Article V Executive Committee

The affairs of the club will be administered by the executive committee. The membership of the executive committee is all of the elected officers of the club. A majority of the members of the committee must be present at any given meeting to conduct club business.

The function of the executive committee is to administer and make decisions on the affairs of the club in the absence of a club in full meeting. All motions and actions taken by the executive committee, in the absence of the club in full meeting, must be by a majority vote, and subject to recall by a majority vote of the club in full meeting.

#### Article VI Meetings

The executive committee shall conduct at least two (2) meetings a year. One (1) prior to the spring season and one (1) prior to the fall season. A quorum for these meetings shall be as directed in Article V. The President is empowered to call additional meetings if it is felt necessary in order to dispense with the pressing business of the club. During the season, the executive committee should meet once a month.

There shall be two (2) general meetings of the club each year, one prior to the spring season and one prior to the fall season. A quorum at these meetings shall be those full dues paying members in attendance.

Any full member may call a special meeting with the approval of the executive committee by submitting an agenda to the president one week before the meeting is to take place. A quorum for special meetings shall be 1/3 of all full members of the club.

In all instances a simple majority of those present and voting is required to pass all issues unless otherwise stated in the constitution.

#### Article VII Committees

With the exception of the selection committee, the president may appoint members to serve on various committees. Among the various committees may be:

- A. Social Committee - This committee is responsible for the post match party and planning and execution of other special events before, during and after the regular seasons.
- B. Financial Committee - This committee shall work with the club treasurer to seek and obtain the income of the club. The income of the club shall come from:
  - 1) The per season dues of the full and associate members of the club as decided by the executive committee and ratified by the club in full meeting.

- 2) Any net profit after payment of all proper debts derived from tournament, match or other function organized by the club.
- 3) That part of any net profit after the payment of all proper debts that is due the club by prior agreement and derived from any function by the club in cooperation with any not for profit group.
- 4) Any grants, subscriptions, or donations provided they are made in such a way that their disposal is fully under the control of the club.

In no way shall the assets of the club pass either directly or indirectly into the hands of its membership.

- C. Grounds Committee - This committee will be responsible for post-game clean up and pre game preparation including the lining of the field with the appropriate markings, pads for the goal posts, cones, etc.. It shall maintain the field and laying area in a fashion which will reflect favorably on the club and the body authorizing use of the field. The Member at Large shall head this committee.
- D. Selection Committee - This committee is responsible for the squad selections for all club matches, and shall consist of the coach, assistant coaches, captain, and anyone else deemed necessary by the coach. In the event a coach is not available, a substitute shall be determined by a vote of the club at a full meeting. The selection committee decision is final.

#### Selection Criteria:

For Southwest Ohio League, Division II League matches and the Ohio 15's championship tournament, it shall be the goal of the selectors to field the strongest "A" side possible. The criteria for all other matches shall be:

- 1) Club member in good standing (dues, travel history, general "club man" considerations).
- 2) Attendance at practice ( two practices in two weeks ), ability, knowledge of the game, fitness, and experience.

### Article VIII Coaching

In the event that there is a coach available to the club and he is approved by the executive committee, his duties will include:

- 1) Run and organize practice ( subject to the agreed upon strategies and tactics of the club).
- 2) To be a member of the selection committee.
- 3) Advise the team during pregame and halftime.

It must be remembered that this club is for the benefit of its members and shall not be dictated to by a coach.

### Article IX Discipline

Misconduct or unsportsmanlike behavior by any club member will be dealt with by a hearing of the incident by the executive committee within five days of the event.

Disciplinary Actions include:

- 1) A warning
- 2) Lowering of playing status; A to B
- 3) Game suspension(s)

The executive committee decision is final.

#### Article X      Grievances

To be filed in writing to the president for decision by the executive committee within seven days of receipt of the grievance.

The executive committee decision is final.

#### Article XI      Dissolution of the Club

In the event the club ceases to exist, for any reason, all monies that are in tact (after payment of all outstanding debts) pass onto any succeeding group, as long as the provisions of Article II of this constitution are followed and the group is a not for profit organization.

If no succeeding organization is forthcoming, the moneys shall pass on the union under whose affiliation the club was last represented. If such an organization does not exist, any monies shall be disbursed to a not for profit organization (to be chosen by the first existing executive committee) actively involved in the development of amateur athletics.

#### Article XII      Amendments

This constitution may be amended by a 2/3 majority vote of the members in good standing of the club in full general meeting or special meeting, and shall take place only after a proper discussion of the proposed amendment is conducted.

*Last updated: 2012*